**LETTER OF DISMISSAL**

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| **Vessel:** |  | **Date:** |  |
| **Port/Place:** |  | **Time:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Crew Name:** |  | **Rank/Rating:** |  |
| **Date of Incident:** |  | **Time:** |  |

This is to inform you that you have been dismissal from the vessel M.T. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and will be off signing

at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on or about \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for the following reasons:-

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You are advised that a record of these proceedings will be entered into the vessel's logbook.

You are advised to submit a written statement outlining your view of the incident and any mitigating circumstances to the

Master for attachment to this letter.

A copy of this letter and all other attachments including photocopies of the logbook entry will be given to you.

Copies of all documents/statements relating to this dismissal notice will be sent to the Ship Managers.

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| **Crew:** |  |  | **Master:** |  |
| **Receipt acknowledged :** |  |  | **Signature:** |  |